

**TRADE FACILITATION SERVICES
GUIDELINES FOR THE TRADE**



**KINGDOM OF SAUDI ARABIA
Pre-shipment Verification of Conformity**



This data sheet has been prepared specifically in respect of exports to KINGDOM OF SAUDI ARABIA

Date issued: **28/03/2011**

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1. PRODUCTS CONFORMITY ASSESSMENT

PROGRAM NAME	Saudi Food & Drug Authority Product Conformity Assessment Program
PROGRAM MANDATED BY	Saudi Food and Drug Authority (SFDA)
IMPLEMENTATION DATE	01.01.2020
PROGRAM OBJECTIVES	Assess and verify compliance of Cosmetic products that will be exported to the Kingdom of Saudi Arabia, in accordance with the regulations, rules, specifications and conditions approved by SFDA.
VERIFICATION PROCESS	<p>Based on the documents, SGS will:</p> <ul style="list-style-type: none"> • Verify the conformity of the goods to the applicable SASO standards and requirements • Perform physical inspection of the products (whenever applicable) and, if necessary, take samples for testing <p>After verification process completed with satisfactory results; including the physical inspection exporter will have to provide final invoice to allow issuance of the CoC.</p>
ROUTES	<ul style="list-style-type: none"> • Route A: Non-registered products – this option is considered for infrequent exporters or suppliers. It involves pre-shipment inspection and pre-shipment testing of products. Physical inspection carried out to verify the labelling/marketing, storage and other visual verification • Route B: Registered products- this option is recommended for regular exporters with homogenous products. Physical inspection is not systematic for registered products and will be carried out at random to assure continuity of compliance. This process involves product testing for compliance and the statement of registration is valid for a year • Both routes require a COC for customs clearance for each shipment
APPROVED LABORATORY	ISO 17025 accredited Laboratory

DOCUMENTATION	<p>Exporter submit to SGS the following documents:</p> <ul style="list-style-type: none"> • Request for Certification and Declaration of Conformity • Proforma invoice • Conformity documents (test reports, ingredient list with concentrations, quality certificates, analysis reports, product labels etc) (Test reports should be from ISO 17025 accredited labs only) • Company's Quality Management System documents (ISO 9001, GMP certification). • SFDA Warehouse license • Product registration in SFDA electronic system (e-Cosma) -Final Listing Number
CERTIFICATE	A Certificate of Conformity (CoC) is issued to evidence the compliance of the shipment.
OTHERS	<p>SFDA Notification Plan:</p> <p>Since 2015 it is mandatory to have SFDA registration prior shipping Cosmetics to Kingdom of Saudi Arabia .Registration on ECOSMA system should be done by importer</p> <p>For more details you might contact SGS. COC will exist along with e-cosma notification process and final listing number will be reflected on CoC against respective product.</p> <p>Circulars on SFDA ban and restriction (ingredients/allergens/others)</p> <ul style="list-style-type: none"> • Circular for LYRAL ban • Circular for modification of MIT restriction in cosmetics • Circulars ban on formaldehyde, methylene glycol & restriction of hydrolyzed wheat proteins • Circular on use of the ingredient (MNM) Methyl N-Methyl anthranilate in beauty products • Circular on restricting the use of Azelaic acid in cosmetic products • Ban of formaldehyde and methylene glycol in cosmetic products • Circular for Lilial ban
SGS COVERAGE	Global

2. SPECIAL REQUIREMENTS	
ARE USED PRODUCTS SUBJECT TO THE PROGRAM?	No
REGULATED PRODUCTS	NA

<p>LABELLING & SHELF-LIFE REQUIREMENTS</p>	<p>Mandatory Marking on all cosmetics primary and secondary product's package shall include:</p> <ol style="list-style-type: none"> 1. Product name (In Arabic or both Arabic and English) 2. The name and address of the manufacturer (either manufacturer or importer) 3. The name and address of the agent or the importer in KSA (either manufacturer or importer) 4. List of ingredients comprising more than 1% from the overall weight of the products. It should also be listed in descending order according to weight and shall follow the International Nomenclature System (INCI) 5. The function of the product unless it is indicated from the way of its presentation (in Arabic or Arabic and English) 6. Storage conditions (In Arabic or both Arabic and English) 7. Batch number, manufacturing date/ expiry date or production and expiry dates. 8. Cautions or precautions (in Arabic or Arabic and English) 9. Usage instructions (in Arabic or Arabic and English) 10. Period after opening symbol for cosmetics with durability greater than 30 months 11. Country of origin as "Made in..." 12. Net content in volume or mass (metric system) 13. Acceptable cosmetics Claims (if any) (In Arabic or both Arabic and English) <p>Non-existence of medical claims (The label on the product shall not contain any medical or therapeutic claims, otherwise it will not be released until it is registered with SFDA as a medicine). Approved Standard for Cosmetics Product Claims: GSO 2528:2016 – Technical Regulation of Cosmetics and Personal Care Product Claims</p>
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3. FEES

For the fee details please contact the email id in below signature

4. REGULATED PRODUCTS

The following product categories are subject to this program:

- Creams, emulsions, lotions, gels and oils for the skin (hands, face, feet, etc).
- Face masks (with the exception of peeling products)
- Tinted bases
- Make up powders, after bath powders, hygienic powders, etc.
- Toilet soaps, deodorant soaps, glycerine soaps etc.
- Perfumes, toilet waters and eau de cologne
- Bath and shower preparations (salts, foams, oils, gels, etc.)
- Depilatories
- Deodorants and anti-perspirants
- Hair care products: hair tints and bleaches, products for waving, straightening and fixing, setting products, cleansing products (lotions, powders, shampoos), conditioning products (lotions, creams, oils), hair dressing products (lotions, lacquers, brilliantines).
- Shaving products (creams, foams, lotions, etc)

- Products for making up and removing make-up from the face and eyes
- Products intended for application to lips
- Products for care of teeth and mouth (Mouthwash products containing alcohol are considered as banned products)
- Products for nail care and make up
- Products for external intimate hygiene
- Sun-bathing products
- Products for tanning without sun
- Skin- whitening products (except Hydroquinone containing products)
- Anti-wrinkle products
- Eye decorative cosmetic products (eye shadow, mascara, brows, lids, pencil, lashes, cream and athmad (Al Kohl))
- Handwash liquid soaps
- Wet wipes
- Raw Materials for perfumes, cosmetics, and Personal care products

5. SGS CONTACT LIST: available at [SGS website](#)

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